



LEA Guidance for Virtual or Remote Instruction Plan Attestation for the 2021-2022 SY

Contact Information

County: Atlantic

Name of District, Charter School, APSSD or Renaissance School Project: Coastal Learning Center Atlantic

Name of Chief School Administrator or Lead Person: G. Robert Minisi

Chief School Administrator or Lead Person Contact Number: (609) 277-7079

The New Jersey Department of Education (Department) is providing the following guidance pursuant to *N.J.S.A. 18A:7F-9(c)* to assist districts in the development of their 2021-2022 virtual or remote instruction plans. The Department encourages LEAs to reflect on the previous school year to improve elements of the prior year's plan to provide the most substantive education, including related services, to their students in the event of a district closure.

For each of the three areas below, the chief school administrator or lead person will either mark "yes," confirming that the information is in the plan and list the corresponding plan page number, or mark "no" if the information is not contained in the plan. The chief school administrator or lead person is expected to provide an explanation to the county office of education for all areas marked "no."

By October 29, 2021, the chief school administrator or lead person must submit a board-approved LEA Guidance for Virtual or Remote Instruction Plan for 2021-2022 along with this form to their county office of education. At the time of submission to the county office of education, the plan must be posted on the LEA's website. Plans will be reviewed in each county office of education on a rolling basis with an electronic response communicated within two business days of receipt.

The plan outlines how virtual or remote instruction will be provided to students who may not have access to sufficient broadband, or to any technology required for virtual or remote instruction.

The program should account for measuring and addressing any ongoing digital divide that exists, whether it be network access or lack of sufficient access to devices.

Page Number: 1

District Confirmation: Yes No

County Confirmation: Yes No



The plan addresses the impact of virtual or remote instruction on the school lunch and school breakfast programs.

The plan should contain how the LEA will provide continued safe delivery of meals to eligible students.

Page Number: 2

District Confirmation: Yes No

County Confirmation: Yes No

The plan contains the required length of a virtual or remote instruction day.

The minimum hours of instruction for a virtual or remote day is four hours excluding lunch and recess.

Page Number: 3

District Confirmation: Yes No

County Confirmation: Yes No

Plan Posted on LEA Website

Is the plan posted on your website? Yes No

Website link: coastallearningcenternj.com

APSSD Only

Was your plan shared with all sending districts? Yes No

Board Approval

Date (mm/dd/yyyy): 10/26/2021

Name and Signature of Chief School Administrator or Lead Person

Chief School Administrator or Lead Person Name: G. Robert Minisi

Chief School Administrator or School Lead Person Signature: *G. Robert Minisi*

Date (mm/dd/yyyy): 10/26/2021

Date of Submission to County Office

Date (mm/dd/yyyy): 10/28/2021

Virtual or Remote Instruction Plan for Coastal Learning Center Atlantic

The plan outlines how virtual or remote instruction will be provided to students who may not have access to sufficient broadband, or to any technology required for virtual or remote instruction

Digital Divide

1. All students were surveyed to determine educational technology needs. Coastal Learning Center Atlantic provides any resources for remote education which includes Chromebooks and internet or hotspot access.
2. Coastal Learning Center Atlantic will provide all students with Chromebooks to use for and remote instruction.
3. Students enrolled in remote learning are instructed and monitored daily by teaching staff. Parents contact is established and maintained. Tech Staff is quickly dispatched to resolve any problems.

Virtual or Remote Instruction Plan for Coastal Learning Center Atlantic

The plan addresses the impact of virtual or remote instruction on the school lunch and school breakfast programs

The plan should contain how the LEA will provide continued safe delivery of meals to eligible students.

Meals-Remote Instruction

- 1) CLCA will provide breakfast cereal or sandwiches and brown bag lunches for all students that are eligible for free or reduced meals.
- 2) Food will be available for pickup each morning at our school after 10 am.
- 3) School Social Workers and School Administration will contact parents and guardians to determine if breakfast and or lunch is needed.
- 4) Parents and guardians will call the school at 609-277-7079 to order meals.

Virtual or Remote Instruction Plan for Coastal Learning Center Atlantic

The plan contains the required length of a virtual or remote instruction day

Scheduling of Students

If public health and/ or safety conditions warrant changes to in-person learning, Coastal Learning Center Atlantic is prepared to ensure that students and families will have what they need, as we did during the 2020-2021 school year.

CLCA serve students with many different types of disabilities and medical needs. Our students also require greater creativity, continuity and structure than other students. Remote/virtual education may only be provided or may be necessary due to a change in conditions in a classroom, building or community distance learning or if public health and/ or safety conditions warrant changes to in-person learning. In some cases, the option of home-based learning remotely with teacher made lessons and assistance of a paraprofessional.

School Day Remote Education

Attendance will be taken daily and reported in Realtime

School Work will be assigned by 8:30. Students will sign into their first class with their teacher at 8:45. The student will follow their schedule signing in with each teacher at assigned times receiving all the same classes as if they were in the building.

The school day is from 8:45 – 2:15. Students will follow a bell schedule consisting of seven forty-minute periods. A NJ certified teacher will teach all remote classes.

Students will have until the following day to complete and submit all assignment.

Attendance- students will be considered present when they participate in any assignments and school activities (direct virtual instruction, independent activities, counseling, or related services).

All student will be issued Chromebooks if it becomes necessary to shift back to remote instruction. The teachers' remote instruction will include using Google classrooms to assign classwork and homework. The student will learn within the classroom how to use the resources provided by Google classroom. This will make the shift, if necessary, back to remote instruction possible with uninterrupted access to instruction.

CLCA will continue to follow the School Curricula for remote instruction. Teachers will review all students IEPs to plan differentiated instruction as required. The students will receive all related services remotely if required. When a Personal Aide is required in the IEP additional support will be provided in the classroom or virtually based on their educational program.

Virtual or Remote Instruction Plan for Coastal Learning Center Atlantic

Digital Lesson Planning

When planning remote instructional lessons for our students in the 2021-2022 school year, we will be using a “digital approach”. This means when planning a lesson, teachers will teach the skill/concept using digital resources.

We are defining digital resources as any resource that can be posted and completed using Goggle Classroom: anchor charts, graphs, maps, ebooks, audio books, interactive notebooks Whiteboard.fi, writeable PFD’s, student kits containing hands on resources, G slides, teacher made video, etc. Whiteboard.fi is a simple digital tool that can be used instantly. By creating a class and using the link/code to let students join’ everyone will use a digital whiteboard. Teachers see all of their students’ whiteboards in real time and observe their progress. Students can draw, solve word problems, or take a short quiz. Teachers can use the whiteboard as a formative assessment. The students can only see their own whiteboards and the teacher’s. All work can be saved to a PFD format.

Staff has already used many of these components in class and during remote instruction last school year. In addition, digital lesson planning will support the use of the new Smartboards installed in many of the classrooms.